

# Swensen's Videography Contract

Please make checks payable to: **Paul Swensen**  
33520 Sebastian Lane Dr, Sterling Heights, MI. 48312-6136  
(586) 491-8888

\*\*\* Please Include Groom's Name and Wedding Date on ALL Checks. \*\*\*

1. Day and Date of Wedding \_\_\_\_\_ Email \_\_\_\_\_
2. Bride's Name \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_
3. Bride's Parents \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_
4. Groom's Name \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_
5. Groom's Parents \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_
6. Referred by \_\_\_\_\_

## 7. Highlights to Be Videotaped:

- Bride's Dressing Location     Ceremony Location     Reception Facility     Park or other Location

Unknown information can be filled out closer to the wedding date.

8. Name of Wedding Facility \_\_\_\_\_  
Major Crossroads \_\_\_\_\_ and \_\_\_\_\_ Number in wedding party \_\_\_\_ length of ceremony \_\_\_\_\_  
Ceremony Begins \_\_\_\_ : \_\_\_\_ Bride Arrives at \_\_\_\_ : \_\_\_\_ Videographer Arrives at \_\_\_\_ : \_\_\_\_ (45 minutes prior to ceremony)
9. Bride's Dressing Location \_\_\_\_\_  
Major Crossroads \_\_\_\_\_ and \_\_\_\_\_ Phone number (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_  
Bride Departs Dressing Location \_\_\_\_ : \_\_\_\_ Videographer Arrives at \_\_\_\_ : \_\_\_\_ (45 minutes prior to Bride's departure)
10. Reception Facility \_\_\_\_\_ Number of Guests \_\_\_\_\_  
Major Crossroads \_\_\_\_\_ and \_\_\_\_\_  
Bride's Arrival \_\_\_\_ : \_\_\_\_ Guest Arrival \_\_\_\_ : \_\_\_\_ Dinner Served \_\_\_\_ : \_\_\_\_ Reception Ends \_\_\_\_ : \_\_\_\_

11. **Additional Information**     Yes  No Customer selected music    Band or DJ \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
**Music must arrive prior to wedding or S.W.S. will select it**
- Yes  No Wedding Party Interviews     Yes  No Receiving Line Church/ Hall    Photo \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_
- Yes  No TV DVD at Hall     Yes  No Cake as Dessert    Photo Booth \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_
- Yes  No Optional Large Screen (add \$250)     Yes  No Slow Motion Recap (add\$200)    Limo \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Special Instructions \_\_\_\_\_

## 12. Copy Orders

The Bride and all parents receive HD BLU RAYS which are included in the package. Extra charges for mixing DVD's and HD BLU RAYS

Price \$ \_\_\_\_\_ Large Screen \$ \_\_\_\_\_ Recap \$ \_\_\_\_\_ Extras \_\_\_\_\_ **TOTAL AMOUNT DUE \$ \_\_\_\_\_**

## 13. Payment Terms: A NONREFUNDABLE Retainer fee of \$ \_\_\_\_\_ is required to hold the date. Please deliver \$ \_\_\_\_\_ Three weeks prior to the occasion along with the photos & customer selected music. If the photos/ Music do not arrive two weeks prior SWS will select the music & the photo intro will be omitted from the wedding video. The remaining balance of \$ \_\_\_\_\_ is due on the day of the event.

Please Deliver an Invitation reception announcement, 20 photos of the bride, 20 of the groom. 10 dating photos, in 3 separate envelopes, personal selected music must arrive at this time as well as the second payment. This must arrive no less than 2 weeks prior to the wedding

## 14. Rules and Regulations:

SWS commits to supply a camera person of their choice, who assumes the responsibility to diligently capture the momentous highlights of the specified day. Commits to supply highly reliable quality equipment. Commits to use nonintrusive lighting on immediate subjects. Commits to promptly extend every reasonable and appropriate effort to overcome any and all impediments, situations and or negative contributors to the content and quality of the final product.

The undersigned understands that the final video is the outcome of a one chance filming of the event, and that the following negative contributors are beyond our control, ill-mannered person(s) who inhibit, prevent, or prohibit the video recording of favored events, natural or artificial lighting conditions of the filming environment, background noise, interferences that prevent or inhibit a clear production of the immediate subject, electronic and or other interferences that prevent or inhibit a clear production of the event(s) and other transmissions are in no way the responsibility of SWS. The undersigned agrees and understands that SWS is in **NO WAY** responsible or liable for such negative contributors and accepts as is any and all consequences included in the product.

SWS and the undersigned agree that cancellations must be received in writing at least 90 days prior to the scheduled event. Non complying cancellations do not absolve the undersigned from their obligation for full and prompt payment. If scheduled event takes place you are still responsible for payment in full to SWS.

SWS and the undersigned agree that this written contract constitutes the entire agreement between parties and that there are no representations or warranties, express or implied other than those expressly written or referred herein. The seller makes no warranty but commitments to endeavor diligently so as to create the best video possible, any and all subsequent modifications to this contract must be in writing and signed by all the original parties, it being understood that this contract and or any rights there to are not assigned or transferable. Client also understands that each service SWS provides is a separate service, even if bundle discounts are applied, This contract in no way shall be changed nor will it create a change to any other contract of a service we provide. SWS will determine how any bundle it discounts are applied to each service.

The undersigned agrees and understands the total amount due must be paid in full within 90 day of the event. SWS is not responsible for anything left after 90 days

**LIMITED LIABILITY:** The undersigned agrees that any and all actions for damages by the undersigned of any kind whatsoever including but not limited to breach of contract, equipment failure and or negligence acts of, by or through SWS, including but not limited to its employees, associates, helpers, and or camera person or persons, is **LIMITED TO A FULL REFUND OF THE "PRICE", MINUS THE NONREFUNDABLE "RETAINER"**.

By typing in your name, you are accepting the terms of this electronic contract, the same as signing a printed contract.

Signature \_\_\_\_\_, Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Ver2015-2-5

**Date may become unavailable if retainer is not paid by \_\_\_\_\_**